

Regional Development Australia – Northern Inland NSW

Publication Guide

Prepared in accordance with Section 20 of the
Government Information (Public Access) Act 2009



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Structure of Regional Development Australia – Northern Inland.

Regional Development Australia –Northern Inland Committee is part of a network of 55 Committees across Australia (14 in New South Wales) which was formed on 1 July 2009.

Regional Development Australia – Northern Inland is a partnership between the Australian, state, territory and local governments to develop and strengthen the regional communities of Australia. It has a pivotal role in ensuring the long-term sustainability of Australia’s regions.

The RDA- Northern Inland region is defined by 13 Local Government Areas and includes Armidale Dumaresq Council, Glen Innes Severn Council, Gunnedah Shire Council, Guyra Shire Council, Gwydir Shire Council, Inverell Shire Council, Liverpool Plains Shire Council, Moree Plains Shire Council, Narrabri Shire Council, Tamworth Regional Council, Tenterfield Shire Council, Uralla Shire Council and Walcha Council.

Membership of the Committee is by joint appointment of the Commonwealth and State Ministers for Regional Development. ([Committee Members](#)).

The RDA-NI Committee employs an Executive Officer, a Project Officer and an Administrative Assistant.

Further information on RDA-NI can be found on our website here:
<http://www.rdani.org.au/>

Functions of Regional Development Australia – Northern Inland.

Our roles and responsibilities are in the following areas:

- Consultation and engagement with the community
- Informed regional planning
- Whole of government activities
- Promotion of government programs
- Community and economic development

RDA-NI Committee activities impact on the public.

In working for the development of our region, our Committee consults, collaborates and (from time to time) enters more formal partnerships with local government, agencies of the Commonwealth and New South Wales governments, industry, business, educational/training organisations, the community sector and individuals.

The RDA-NI Regional Plan guides our projects and initiatives for the region and it was developed after extensive community consultation throughout the region. As a living document, we welcome feedback from the public at any time. You can download a copy of our Regional Plan here: <http://www.rdani.org.au/our-region/regional-plan.php> .

From time to time, RDA-NI will consult with members of the public on key issues and we will promote opportunities on our website at: <http://www.rdani.org.au/news-events.php> .

Access by the public to information held by RDA-NI.

Under the *Government Information (Public Access) Act 2009* Regional Development Australia –Northern Inland must release information as long as it does not infringe privacy laws or other laws or may be detrimental to any person.

The Act establishes four ways for the public to access Regional Development Australia – Northern Inland information:

1. **Mandatory Disclosure**
Certain open access information must be published on an Agency’s website, free of charge. This includes policy documents, publication guide, disclosure log and register of government contracts over \$150,000.
2. **Proactive Release**
Regional Development Australia – Northern Inland will release as much government information as possible, in an appropriate manner and free of charge.

3. Informal Request

Regional Development Australia – Northern Inland will release information without the need for a formal application, unless there are good reasons to require one.

4. Formal Access

Specific information that has not otherwise been made available can be formally requested from Regional Development Australia – Northern Inland. In some circumstances access to information will require a formal access application.

In most cases we publish information, on the website, if not in total, in summary or lists. If you would like to access a document named in a list which is not available on the website, please contact our office on telephone 02 6771 2790 or email rdani@rdani.org.au.

If making a formal application, which must be a last resort, access to documents can be obtained by making a request in writing to the Right to Information Officer. You are required to supply all relevant details and include application fee. Applications may be lodged in person, faxed or posted to the Right to Information Officer.

The Right to Information Officer may be contacted on telephone 02 6771 2790, email rdani@rdani.org.au or by mail at PO Box 72, Armidale NSW 2350.

Proof of identity may be required at the time the inquiry is made or the application lodged. The application must be accompanied by a fee of \$30.

For further information, please contact the Office of the Commissioner.

Mail: GPO Box 7011, Sydney NSW 2001

Freecall: 1800 INFOCOM (1800 463 626) between 9am to 5pm, Monday to Friday
(excluding public holidays)

Office located on Level 11, 1 Castlereagh Street, Sydney.

Website: www.oic.nsw.gov.au



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Information held by RDA-NI.

Publications

Regional Development Australia – Northern Inland NSW Regional Plan – 2010 - 2015

Internal policy documents

Code of conduct

Constitution

Funding contract with Commonwealth Government

Funding contract with New South Wales Government

Staff Policies and Procedures Manual

Risk Management Document



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